

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901
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THE RICHARDS LIBRARY BOARD OF TRUSTEES DECEMBER 2019 MEETING

The meeting was called to Order at 10:09 AM on December 3, 2019 by President Esther McTague

Roll Call of Members:

Present: Esther McTague, Suzanne Glebus, Sarah Gebbie-Measick, Sue Matzner.

Excused Members Absent: Bridgette Connelly-Howe, John Gitto

Unexcused Absent: John Schroeter

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Michael Sullivan, Director

Consent Agenda Motion: Motion by Sue Matzner Second by Suzanne Glebus. Unanimous

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Period of Public Expression:

Correspondence: Invitation from Historical Society for annual Christmas Dinner.

Director's Report:

Andy Completed the DVD shelves and Preserve Banner is now hung.

The town has put Christmas lights up at the library and they look wonderful.

Committee Reports:

-Personnel:

-Budget/Finance: Meeting scheduled for December 9th at 3:00 to finalize 2020 budget.

-Policy:

-Building & Grounds: Darren has bedded down everything for the fall and Darryl has begun snow blowing duty for winter

Roof Update: Weather permitting, Andy will get up there and have a look.

-Long Range Planning: Meeting scheduled for December 13 at 3:00 to collate responses of self - evaluation. Please return responses, if you have not, by then.

-Outreach:

-Fundraising: Mike will send article to The Sun to promote holiday gift giving.

Old Business:

SALS Construction Challenge Grant is ready for submission.

Richards Library will join ALA and ARSL and NYLA to institute our professional organization memberships.

NYS Minimum Standards were reviewed and we meet each and every one.

New Business:

The possibility of extending a library internship to a student from an area college which has a compatible program for 2021.

Vote to supersede the 2% tax cap in accordance with tax law 259. Motion by Sue M. Second by Suzanne G. Unanimous

Nominations for Board positions and elections of officers starting the first of January.

Motion to accept the current slate of officers for 2020. Sue Matzner Second: Suzanne Glebus Unanimous

President Esther McTague

Vice President Bridgette Connelly Howe

Secretary Elaine Cowin (nonvoting)

Treasurer Gina Colburn (nonvoting)

Financial Officer John Gitto

Review of Strategic Plan initiatives

Adjustment of Library Hours MWF 10-6, T Thu 10-8 Sat 9-12.

Attend January Warrensburg Town Board Meetings Mike and Esther

Attend February Thurman Town Board Meeting Mike and Esther

Mandatory Sexual Harassment Training for remaining staff and Board members set for December 18th at 1:00.

Period of Public Expression:

Next Board Meeting: Tuesday January 7, 2020 at 10:00.

Other Business:

Motion to Adjourn Meeting: Suzanne Glebus Second: Sue Matzner Unanimous.

Minutes Approved at 7 January 2020 Board of Trustees Meeting