

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901

36 ELM STREET

WARRENSBURG, NEW YORK 12885-1625

(518) 623-3011

(518) 623-2426 – FAX

THE RICHARDS LIBRARY BOARD OF TRUSTEES AUGUST 2019 MEETING

The meeting was called to Order at 11:04 AM on August 8, 2019, by President Esther McTague.

Roll Call of Members:

Present: Esther McTague, Sue Matzner, Suzanne Glebus

Excused Members Absent: John Gitto, Bridgette Connelly-Howe, Sarah Gebbie-Measeck, John Schroeter

Non-Voting Members: Elaine Cowin, Secretary; Gina Colburn, Treasurer; Frank Romano, Consultant, Michael Sullivan, Director.

Public: None

Period of Public Expression: None

Correspondence: None

Consent Agenda Motion: Tabled until 12 September 2019 Board Meeting.

-Adoption of Agenda

-Approval of Prior Meeting Minutes

-Treasurer/Financial Officer Report

1. Report of Receipts and Disbursements - See Monthly Financials

2. Warrants - See Monthly Financials

Director's Report: Accepted as Presented. Discussion ensued as to the rise in circulation and adult visits, programming notes and Phase II of Pushing the Limits.

Committee Reports:

-Personnel: Bridgette Connelly Howe, Sue Matzner

-Budget/Finance: Gina Colburn, John Gitto, John Schroeter

Consultant Frank Romano reported on gifts and donations both restricted and non-restricted designations.

-Policy: Suzanne Glebus, Sue Matzner: Non-smoking Policy is set for vote at next meeting.

-Building & Grounds: John Schroeter, Mike Sullivan

-Long Range Planning: Elaine Cowin, John Gitto, Esther McTague, Bridgette Connelly Howe

The draft has been almost completed with expectations of completion before the next meeting.

-Outreach: John Schroeter

-Fundraising: Suzanne Glebus, Bridgette Connelly Howe, Sue Matzner

That's my Brick fundraiser is set to begin in September.

Old Business:

- Preserve NY Grant meeting after 9/9, and the check has been deposited.
- Continuing Elevator Problems.

New Business:

- New Security Profiles were discussed.
- Insurance liabilities were discussed.
- Copyright infringement was discussed.
- Hotspots were discussed.

Period of Public Expression: None

Next Board Meeting: September 12, 2019 at 11:00 AM.

Other Business:

- Tax Levy for May 2020 was discussed.
- Budget Meeting Set for 12 September 2019, at 10:00 AM.

Motion to Adjourn Meeting: Meeting was adjourned at 12:15.

Minutes Approved at 12 September 2019 Board of Trustees Meeting