

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901

36 ELM STREET

WARRENSBURG, NEW YORK 12885-1625

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Richards Library Board of Trustees Meeting 9 January 2018

The meeting was called to order at: 11:08 AM.

Members Present: John Schroeter, Bridgette Connelly-Howe, Esther McTague, Suzanne Glebus, Suzanne Marthins, Lil Costa

Members Absent: Sue Matzner, Becky Lawler

Non-voting Members Present:

Mike Sullivan, Director

Elaine Cowin, Secretary

Accept Minutes to Meeting of December 13, 2017 as written: Motion made by John Schroeter, seconded by Bridgette Connelly-Howe.

Financial Report: Accepted as Presented

Director's Report: Accepted as Presented.

Committee Reports:

Buildings and Grounds (John, Mike):

State of the library report will be presented at the next meeting with possible future projects outlined.

The Security System equipment is ordered, as we have paid half of the fee.

The Library will be notified in early February of SALS Grant Approval for security system.

Lil Costa moved that we add up to three additional security cameras using excess funds from our original proposal, not to exceed \$2000. Suzanne Glebus Seconded. Unanimous

Personnel and Nominating (Bridgette, Sue, Suzanne G.):
2 new substitutes have been trained.

Finance and Budgeting (Becky, John, Esther, Frank): None

Outreach (John): John will meet with Fay (activity director) at Countryside Adult Home to discuss new schedule and any possible changes in the New Year. Mike is hoping to have movie time for seniors.

Policy (Suzanne G. And Suzanne M.): None

New Business:

Tax Cap referred to Budget Committee.

Pay Back Plan referred to Budget Committee.

New Elevator Savings Plan referred to Budget Committee.

Strategic Plan was discussed as to benefitting Warrensburg and Thurman.

Board acknowledges the necessity of closing the library on 1/26 for staff meeting and training.

Letter to the Editor has been written by President Costa to support state budget.

Meta Soft System for grant searching was discussed but decision rendered is that it too costly for our current situation, but we could take advantage of the pro bono offer. The researching grants portion was tabled.

Preserve NY Grant Building Condition Report. Mike will look into the \$10,000 grant for a building condition survey. We would have to contribute 20%.

Holiday Get Together Merrill Magee was discussed, but no date could be reached.

Old Business:

LED & Energy Savings Contract is done.

SALS Construction Grant has been submitted and notification of approval should come the first week of Feb.

Contract for Security Cameras is signed.

Stewarts Grant has been submitted and notification of approval should come in March.

Community Survey, Volunteering ideas, duties as per the Board of Trustees will continue to discuss.

Mike will take 2 days a month to spend in the archives to get that in order.

For The Good of the Order:

Thank You Frank Romano for the donation of the Safe.

Motion to Adjourn: John Schroeter moved to adjourn at 12:45 PM. Esther McTague seconded. Unanimous.

Next Meeting: February 15 at 11:15 AM.

Please notify Lil or Mike if you cannot attend as we need a quorum to do business.