

THE RICHARDS LIBRARY



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Richards Library Board of Trustees Meeting 6 June 2018

Richards Library Board of Trustees-Special Meeting Minutes

A special meeting was called to order at 1:05 PM with the intent of addressing issues before 100% of the voting Board of Trustees.

In attendance: Lil Costa, Bridgette Connelly, John Schroeter, Susan Matzner, Suzanne Marthins, Suzanne Glebus, Esther McTague, Suzanne Tyler

1. Changes to By Laws: (see bold italics underlined wording)

Article I: Membership

1. The Board shall consist of 5-15 members and **maintain a minimum of 5-7 voting members.**

Article V: Committees:

4. b. The Building and Grounds Committee will be comprised of a Chairperson and at least 2 Board members and the Library Director.
4. c. (Typo) line 3 **new**

Article VI: Meetings:

5. The order of business shall be presented in an agenda prior to the meeting. Inclusion of items in agenda must be made to the President **with reasonable notice. (Delete “no additional issues or unexpected guests may be considered without due notification.)**

John Schroeter moved to accept the changes. The motion was seconded by Sue Matzner
Accepted Unanimously

2. The director's contract was discussed with changes to include \$.70 per hour increase per year for the duration of the contract. The director corrected the number of hours per week to reflect 37 hours (not 38).

Sue Matzner moved to accept the changes. The motion was seconded by Sue Glebus. It is understood that the contract will be signed by Bridgette Connelly and Mike Sullivan the following Monday.

3. Approval of the Richards Library Fiscal Management Plan as expertly written by Frank Romano was moved by Esther McTague and seconded by Sue Matzner. The Plan was accepted unanimously. It will be signed and dated by new president next week.

Lil Costa has formally resigned from the Board of Trustees as of this date. Bridgette Connelly will be the President (to be formally voted on at the next meeting: Wed. August 22nd at 11 Am.)

Esther McTague move to adjourn and John Schroeter second...unanimous!

Respectfully submitted by Lil Costa