

THE RICHARDS LIBRARY



“A GATEWAY TO KNOWLEDGE AND ADVENTURE”

ESTABLISHED 1901

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Richards Library Board of Trustees Meeting 22 August 2018

The meeting was called to order at 11:00 AM.

Bridgette introduced John Gitto

Becky introduced Gina Colburn

Members Present: John Schroeter, Suzanne Glebus, Esther McTague, Suzanne Tyler, Sue Matzner, Bridgette Connelly-Howe.

Members Absent: Suzanne Marthins

Non-voting Member Present: Mike Sullivan, Director, Elaine Cowin, Secretary

Accept Minutes to Meeting of June 6 as written: Motion to accept John. Second Suzanne. Unanimous.

Accept Minutes to Meeting of July as written. Motion to accept John. Second Bridgette. Unanimous.

Financial Report: Financial Report was accepted as presented. Motion to accept: Sue Matzner. Second Suzanne Glebus. Unanimous.

Director's Report: Accepted as Presented. Discussion ensued as to Challenge grant for building condition survey including windows which would be included in the possible Construction Grant. Budget Timeline was discussed. Meeting date: September 20 at 5:00-7:00 PM.

Committee Reports:

Buildings and Grounds (John, Mike)

The chimney was discussed. Signs commemorating donors has been placed on memorial garden shed. Future need of shutter covers was mentioned.

Personnel and Nominating (Bridgette, Sue, Suzanne G.): None

Finance and Budgeting (Becky, Gina, John, Esther): None

Outreach (John): All is well.

Policy (Suzanne G. And Suzanne M.) Under continuing review from Mike.

Fundraising: (Suzanne M. Suzanne G. Esther)

New Business:

Old Business:

Furnace: Issues continue only with heating, not AC.

SALS construction grant...minimum time frame is 3 years prep; we would have to pay 25% of the cost.

Northern Mechanical will come next month and do an estimate and inspection.

Mike contacted several solar providers for estimates.

Social Media Guidelines was discussed.

New Trustee Training we can alternate for those interested.

For The Good of the Order:

Motion to Enter Executive Session at 12:13 PM by John. Second Esther. Unanimous.

Motion to Adjourn Executive session at 1:13 PM by John. Second Esther. Unanimous.

Motion to Adjourn at 1:15 PM by Esther. Second Suzanne G. Unanimous.

Next Meeting: September 13, 2018 at 11:00 AM in the Community Event Room.

Please notify Bridgette or Mike if you cannot attend as we need a quorum to do business.