

# THE RICHARDS LIBRARY



**“A GATEWAY TO KNOWLEDGE AND ADVENTURE”**

ESTABLISHED 1901

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## **Richards Library Board of Trustees Meeting 17 May 2018**

The meeting was called to order at: 11:15 AM.

Members Present: John Schroeter, Suzanne Glebus, Suzanne Marthins, Esther McTague, Lil Costa, Frank Romano

Members Absent: Becky Lawler, Sue Matzner, Bridgette Connelly-Howe.

Non-voting Members Present:

Mike Sullivan, Director

Non-voting Member Absent: Elaine Cowin

Guests: Suzanne Tyler, Sara Dallas

Accept Minutes to Meeting of April 19 as written: Motion made by John, Seconded by Suzanne G. Unanimous.

Suzanne Tyler from the Chamber of Commerce introduced herself as a prospective Trustee. Lil nominated Suzanne Tyler to the Board of Trustees. Suzanne M. Seconded. Unanimous.

Sara Dallas from SALS introduced herself to the Board of Trustees and complimented Richards Library on their vision and mission.

How can SALS help us:

Providing support for 34 libraries.

Joint Automation 6 full time IT professionals. (Computers, Network, Software, Wireless and maintenance fees)

Delivery Service of ILL materials

Advice and Support for trustees, staff, etc.

On Demand Trustee Training (Continuing Education grant is in the offing)

A Member of New York State Council of Nonprofits.

Erica's weekly newsletter

Jack Scott Children's and Technology Consultant.

ALA Code of Ethics.

Frank questioned the wiping of computers when returned to SALS.

Sara explained the agreement that when purchased it was with the operating system as part of the agreement, so that when expired, it is wiped clean.

Mike brought up Kanopy which is a streaming movie service; Mike recommends that we can't afford the service at this time.

Sara recommends applying for Construction Aide for furnace replacement.

Financial Report: April Financial Report was accepted as presented. Motion by John. Second by Suzanne. Unanimous.

Director's Report: Accepted as Presented. Discussion ensued as to In the Zone Program.

#### Committee Reports:

Buildings and Grounds (John, Mike):

We must plan for the future expense of a new modified, improved heating system.

Personnel and Nominating (Bridgette, Sue, Suzanne G.): None

Finance and Budgeting (Becky, John, Esther, Frank): None

Outreach (John): All is well.

Policy (Suzanne G. And Suzanne M.): Under continuing review from Mike.

Fundraising: (Suzanne M. Suzanne G. Esther)

Some ideas were presented by Esther:

Guessing game

Mini golf at Jamboree

Antique Assessment

Board Games

Jewelry/handbag sale

Buy a Brick

Be clever about Bike week, too.

#### New Business:

Put a date on the calendar for Budget of 2020

100% of Trustee vote is needed for:

Change to By-Laws

Financial Management Plan

#### Old Business:

Bridgette and Lil will approach a local attorney for Library

#### For The Good of the Order:

Motion to adjourn at 1:15 PM made by John and seconded by Esther. Unanimous.

Next Meeting: June 21 at 11:15 PM in the Community Event Room.

Please notify Lil or Mike if you cannot attend as we need a quorum to do business.