

Richards Library
2019 Budget Overview
 January through December 2019

Accrual Basis

Jan - Dec 19

Ordinary Income/Expense	
Income	
PUBLIC FUNDING (1e)	152,130.00
PUBLIC GRANTS (1e)	4,450.00
OPERATING RECEIPTS	5,200.00
Total Income	161,780.00
Gross Profit	161,780.00
Expense	
OPERATING EXPENSES	
Accounting & Tax Prep (11c)	5,000.00
Advertising / Promotional (12)	4,500.00
Banking Supplies (13)	75.00
Building Repairs & Maint (16)	4,000.00
Copier Lease (13)	1,200.00
Copier Usage Contract (13)	400.00
Electric (16)	4,700.00
Electronic Mat & % Overdr (14)	500.00
Elevator Monitoring (16)	250.00
Elevator PMA & Inspections (16)	1,000.00
Elevator Repairs & Maint (16)	750.00
Equipment Repairs & Maint (16)	100.00
Fire Alarm System Inspect (16)	300.00
Fire Alarm System Monitor (16)	600.00
Fire Extinguisher Inspect (16)	50.00
Grounds Repairs & Maint (16)	800.00
Heating Fuel (16)	6,500.00
Insurance Expense (23)	6,400.00
Internet Services (16)	1,020.00
Janitorial Supplies & Exp(16-B)	600.00
Library Operating Supplies(24a)	1,000.00
Library Programs (24b)	3,000.00
Memberships & Dues (24c)	100.00
Mileage Reimbursements	1,500.00
Movie License Renewal (14)	200.00
Office & Computer Expenses (13)	800.00
Postage (13)	225.00
Safety & Security (16)	100.00
Sewer District Tax (16)	5.00
Sprinkler Inspection (16)	350.00
Telephone Expense (16-B)	1,460.00
Water (16)	50.00
Total OPERATING EXPENSES	47,535.00
PAYROLL, WAGES, BENEFITS & EXPE	

Richards Library
2019 Budget Overview
 January through December 2019

Accrual Basis

	Jan - Dec 19
Wages (5/7)	77,993.00
Employer's SS Expense (10)	4,836.00
Employer's Medicare Exp (10)	1,131.00
Workers' Comp, Dis & PFL (9)	2,200.00
Payroll Processing Fees	1,500.00
Total PAYROLL, WAGES, BENEFITS & EXPE	87,660.00
COLLECTION & OTHER CAPITAL EXPE	
Collection	
Audio/Visual - DVD's / CD's	3,500.00
Books - Audio	2,500.00
Books - Printed	10,000.00
Periodicals	700.00
Reference Periodicals	175.00
Total Collection	16,875.00
Equipment/Equipment Replacement	
Computers (2019)	5,000.00
Total Equipment/Equipment Replacement	5,000.00
Transfers to Capital Reserve Fd	8,350.00
Total COLLECTION & OTHER CAPITAL EXPE	30,225.00
Total Expense	165,420.00
Net Ordinary Income	-3,640.00
Other Income/Expense	
Other Income	
BUDGETED TRANSFERS	3,640.00
Total Other Income	3,640.00
Net Other Income	3,640.00
Net Income	<u>0.00</u>