

Richards Library
2017 ADOPTED OPERATING BUDGET
 January through December 2017

	Jan - Dec 17
Ordinary Income/Expense	
Income	
PUBLIC FUNDING (1e)	99,650.00
OPERATING RECEIPTS	5,200.00
Total Income	104,850.00
Gross Profit	104,850.00
Expense	
OPERATING EXPENSES	
Accounting Review (11c)	3,250.00
Archival Preservation (24e)	200.00
Automation Fees (14)	3,600.00
Banking Supplies (13)	75.00
Building Repairs & Maint (16)	2,800.00
Copier Lease (13)	1,180.00
Copier Usage Contract (13)	325.00
Electric (16)	3,900.00
Elevator PMA & Inspections (16)	1,155.00
Elevator Monitoring (16)	230.00
Fire Alarm System Inspect (16)	220.00
Fire Alarm System Monitor (16)	590.00
Fire Extinguisher Inspect (16)	100.00
Grounds Repairs & Maint (16)	200.00
Heating Fuel (16)	4,600.00
Insurance Expense (16)	6,600.00
Janitorial Supplies & Exp(16-B)	1,375.00
Library Operating Supplies(24a)	750.00
Library Programs (24b)	2,500.00
Memberships & Dues (24c)	175.00
Movie License Renewal (14)	185.00
Office Expenses (13)	600.00
Postage (13)	190.00
Safe Deposit Box (24e-C)	65.00
Sprinkler Inspection (16)	350.00
Telephone Expense (16-B)	1,450.00
Water (16)	50.00
Total OPERATING EXPENSES	36,715.00
WAGES & BENEFITS	
Wages (5/7)	64,352.00
Employer's SS Expense (10)	3,990.00
Employer's Medicare Exp (10)	933.00
Workers' Comp & Disability (9)	900.00
Total WAGES & BENEFITS	70,175.00
COLLECTION & OTHER CAPITAL EXPE	
Collection	
Audio/Visual - DVD's / CD's	2,000.00
Books - Audio	1,500.00
Books - Printed	8,000.00
Periodicals	500.00
Total Collection	12,000.00
Equipment/Equipment Replacement	4,500.00
Total COLLECTION & OTHER CAPITAL EXPE	16,500.00
Total Expense	123,390.00
Net Ordinary Income	-18,540.00
Net Income	-18,540.00